

Altarnun Parish Council

<https://www.altarnunparishcouncil.gov.uk>

Members of Altarnun Parish Council (APC) are hereby summoned to attend the annual parish council meeting to be held in Altarnun Village Hall, Wednesday 13th May 2026 commencing at 7.30pm.



Parish Clerk & Responsible Finance Officer (RFO), 24th April 2026.

55/26 Election of Chair and signing of Chairman's Declaration of Acceptance of Office.

56/26 Election of vice chair and appointment of any councillor administration roles.

57/26 Members apologies for absence.

58/26 Members Declaration of Interests, requests for dispensations and declaration of gifts and hospitality.

Councillors who have registered a dis-closable pecuniary interest **or** should declare a non-registerable interest relating to any item of business being transacted at this meeting **must do so** and **it is their responsibility to leave the meeting** whenever the item is being discussed, unless a dispensation can be granted. Councillors must also declare gifts and hospitality in accordance with APC Code of Conduct.

59/26 Invitation for members of the public to address the meeting regarding any matters on this meeting's agenda and to receive Cornwall Councillor Parsons monthly report.

(Members of the public will not have the opportunity to speak during the remainder of the meeting unless special dispensation is granted by the chair)

60/26 To approve the minutes of the Parish Meeting and APC meeting held on 1st April 2026.

61/26 Matters arising from minutes of APC meeting 1st April 2026 and not included in this agenda.

62/26 Finance Matters: including: RFO report & accounts payable.

63/26 To resolve to approve APC Annual Governance Statement 2025/26

64/26 To resolve to approve APC Annual Accounting Statement 2025/26

65/26 To advise dates for Notice of Public Rights and Publication of 2025/26 unaudited APC Annual Governance & Accountability Return (expected to commence 22nd June 2026 and terminate 24th July 2026)

66/26 To record and report any APC councillor's conflict of Interest with BDO LLP (Auditors)

67/26 Review inventory of land and assets including buildings and office equipment including confirmation of arrangements for insurance cover in respect of all insured assets.

68/26 Review of APC and staff subscriptions to other bodies, the council's complaints procedure, the council's procedures for handling requests made under the Freedom of Information Act 2000, the Data Protection Act 2018 and undertake a review of APC governance documents published on the councils' web site, including APC Risk Management Policy and Risk Register.

Review of APC web site Accessibility Statement (copyright 2026)

Review and adoption/re adoption of appropriate standing orders and financial regulations.

If applicable, review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.

If applicable, review of representation on or work with any external bodies and arrangements for reporting back.

69/26 To approve and adopt an Information Technology policy, as per the draft document published on the councils' web site and circulated to council members with the agenda for this meeting.

70/26 Planning Applications: To approve a statutory consultee comment for any applications received prior to the evening of the meeting, including:

-Application PA26/02259 Proposal: Create new agricultural barn. Location: Land east of Wheal Bray, St Clether. Applicant: Mr and Mrs Berry.

-Application PA26/02616 Proposal: Timber storage shed Location: Poldhu Stables Altarnun. Applicant: Mr Nicholas Richardson.

For details about any planning application, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

71/26 Planning Decisions: For information only, report decisions advised prior to the evening of the meeting.

72/26 Pre-Application Planning Cases -for information only.

73/26 Cemetery. To include annual cemetery safety inspection & review of fees.

74/26 Community Emergency Planning

75/26 Determine use for Tregunnon Cross telephone box

76/26 Proposed reintroduction by Cornwall Council of highway weed spraying

77/26 Correspondence – for information only.

78/26 Advise venue, time & date of the next council meeting, expected to be at Altarnun Village Hall, Wednesday 3rd June 2026 at 7.30pm.